

Londonderry Township Board of Supervisors
REGULAR MEETING MINUTES
LONDONDERRY TOWNSHIP OFFICE – MEETING ROOM
November 7, 2022
7:00 p.m.

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www.londonderrypa.org

As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.

Call to Order: Board Chair, Ron Kopp called the Board of Supervisors Meeting to order at 7:00 p.m.

Salute the Flag

Attendance / Members Present: Ron Kopp, Chair
Anna Dale, Vice-Chair
Mike Geyer, Member
Mel Hershey, Member
Bart Shellenhamer, Member

Present: Steve Letavic, Township Manager
Jeff Burkhart, Code/Zoning Officer
Monique Dykman, MS-4 Specialist
Andy Brandt, Public Works Director
Sam Risteff, Golf Course Manager
Andrew Kenworthy, Engineer
Mark Stewart, Solicitor

Absent: Les Gilbert, EMS Director

Attendees: See attached list for Residents/Guests in attendance

REGULAR MEETING:

Citizens Input: None

Approval of Minutes – October 3, 2022 Board of Supervisors Regular Meeting minutes
October 18, 2022 Board of Supervisors Work Session minutes

Mr. Shellenhamer motioned to approve the October 3, 2022 Board of Supervisors meeting minutes as presented. Ms. Dale seconded the motion.

Call for Discussion: None

All in favor. Motion carried.

Mr. Geyer motioned to approve the October 18, 2022 Board of Supervisors Work Session minutes as corrected to reflect that Mr. Kopp was absent from the Work Session. Ms. Dale seconded the motion.

Call for Discussion: None

All in favor. Motion carried.

Manager's Report – Steve Letavic
Winter Services Resolution

Mr. Letavic asked the Board to approve Resolution 2022-09 for the Winter Services Agreement with PA DOT.

Mr. Shellenhamer motioned to approve Resolution 2022-09 – PA DOT Winter Services Agreement.
Mr. Hershey seconded the motion.

Call for Discussion: None

All in favor. Motion carried.

Treasurer's Report – Steve Letavic

Mr. Letavic asked for approval to pay the bills as presented:

Payment of Invoices:

FUND	Checks written in October 2022 for Supervisor approval
General Fund	\$ 221,524.77
ME2 Fund	\$ 12,008.16
Capital Projects Fund	\$ 73,216.50
PennVest Fund	\$ 0.00
Golf Course	\$ 53,529.37
LVFC	\$ 0.00
Debt Services	\$ 18,828.50
Liquid Fuels	\$ 32,616.61
Escrow	\$ 49,582.19
Total by when written	\$ 461,306.10

Ms. Dale motioned to approve payment of the bills for October 2022 as presented. The motion was seconded by Mr. Shellenhamer.

Call for Discussion: None

All in favor. Motion carried.

Code/Zoning – Jeff Burkhart

A Final Subdivision/Lot Add-On Plan for Matt Maines and Michael P. & Keri E. Blouch and Debra C. & Karl T. Bryan

Mr. Burkhart presented the Final Subdivision/Lot Add-On Plan for Matt Maines and Michael P. & Keri E. Blouch and Debra C. & Karl T. Bryan for review and consideration for approval. As part of this application a request for Waiver of S.L.D.O. Sec 22-304 - Requirement to submit a Preliminary Plat is requested. The Township Planning Commission has recommended this plan for approval by the Board of Supervisors based upon a favorable Decision from the Township Zoning Hearing Board having been established for the reconfiguration of Lot lines and area of Lot 3 at 0.816 acre in size.

He asked the Board for a motion to 1), Approve (with any modifications listed) or 2), Deny (due to the requested Waiver of S.L.D.O. Sec 22-304-Requirement to submit a Preliminary Plat for the subdivision of this site.

Mr. Hershey made the motion to approve the requested Waiver of S.L.D.O. Sec 22-304-Requirement to submit a Preliminary Plat for the subdivision of this site. Ms. Dale seconded the motion.

Call for discussion: None

All in favor. Motion carried.

Mr. Burkhart asked for a second motion for the Board to approve the Final Subdivision/Lot Add-On Plan for Matt Maines and Michael P. & Keri E. Blouch and Debra C. & Karl T. Bryan.

Mr. Shellenhamer made the motion to approve the Final Subdivision/Lot Add-On Plan for Matt Maines and Michael P. & Keri E. Blouch and Debra C. & Karl T. Bryan. Ms. Dale seconded the motion.

Call for discussion: None

All in favor. Motion carried.

Consider accepting the grant of Time Extension for the Land Development Plan for Pine Manor Mobile Home Park Expansion until Jan 9, 2023.

As recommended by the Township Planning Commission; Mr. Burkhart asked the Board for a motion to accept the request/grant for a time extension for review/approval of the plan by the Board of Supervisors until January 9, 2023 so as to allow sufficient time for the applicant to address comments and process the plan for approval.

Mr. Geyer made the motion to accept the request/grant for time extension for review of the Land Development Plan for Pine Manor Mobile Home Park Expansion by the Board of Supervisors until January 9, 2023. Mr. Hershey seconded the motion.

Motion to accept the request/grant for time extension for review of the Land Development Plan for Pine Manor Mobile Home Park Expansion by the Board of Supervisors until January 9, 2023.

Call for discussion:

Mr. Hershey asked if the dead-end issues were addressed. Mr. Letavic and Mr. Burkhart responded that the issues have been addressed.

Mr. Shellenhamer asked Mr. Burkhart to contact Cedar Manor Management to ensure that there was adequate fire prevention in the old section.

All in favor. Motion carried.

Comprehensive Plan Community Meeting Update.

Mr. Burkhart informed the Board that there will be a Comprehensive Plan Community Meeting on December 6, 2022 at the Township Building at 6:00 p.m. to review trends and future plans. The meeting will begin at 6:00 p.m., and all are invited to attend.

Quarterly Permit Report.

Mr. Burkhart reviewed the Quarterly Permit Report provided to the Board.

MS-4 Environmental Department – Monique Dykman

Progress Report for Environmental MS4 Department November

- Developed questions for, and hosted Treevia at Sunset Golf Course on October 20, 2022. There were 35 participants.
- Finished PSU's Master Well Owner Course
- Received Grant from Lancaster Clean Water Partners, for \$2,000 for 5k Run/Field Day. The event is scheduled for April 2, 2023.
- Coordinated/Hosted Conewago Creek Initiative meeting & Restoration site tour.

Public Works Report – Andy Brandt

Progress Report for Public Works Department 09-18 to 10-15-2022

- Weekly: truck & equipment pm checks; mow Township properties
- Bi-weekly: road checks
- Trimmed trees on S Geyers Church Rd
- 1 man rode w/Erlich to spray weeds along guiderails
- Paved pot holes on Swatara Creek Rd

- Removed leaf box from truck 40
- Crew attended APWA Symposium in Hampden Twp.
- Picked up barrel of foam from Swatara Fire Co & took to Londonderry Fire Co
- Pumped water from meter pit & had meter calibrated
- Repaired/replaced damaged street signs
- Crack sealing in Londonderry Twp. w/help from Conewago Twp. crew
- 1 man pushed up millings hauled in from E Harrisburg Pk.
- Hauled 1 load of stone swept off of Iron Mine Rd by Martin Paving
- Cold patched pot holes on Water St
- Started to clear brush behind guiderails on Swatara Creek Rd
- 1 man attending CDL training
- Repairs to trucks & equipment, as needed
- Took delivery of road salt (all bins are full)
- Performed maintenance work in Sunset Park
- Cleaned PW office & lunchroom
- Sawed asphalt on Engle Rd
- Washed trucks & equipment
- 1 man worked on golf course
- Crew worked in Conewago Twp. crack sealing
- Removed downed tree from Swatara Creek Rd

Monthly Planner

- Weekly: truck & equipment pm checks
- Bi-weekly: road checks
- Install snow fence
- 3 men to attend Flagger Training
- Clean leaves from gutters
- Get trucks ready for winter season.

Golf Course and Bar & Grill Report – Sam Risteff

Mr. Risteff reviewed the August Sunset Golf Course Financial Report. Copies of the report were distributed via email and at the meeting.

Additional Notes:

- SGC hosted 32 outings this season. 23 have been booked for 2023.
- Time Changes – The Golf Course will be open (weather permitting) from 7:30 a.m. to 4:00 p.m. The Grill Room will be open from 9:00 a.m. to 2:00 p.m.

Engineer's Report – Andrew Kenworthy **Route 230 Sewer and Water Update:**

Mr. Kenworthy apprised the Board that paving is complete for the Route 230 Sewer and Water project. There are still supply and electric connection issues.

Gaming Board Grant Application:

Mr. Kenworthy and Mr. Letavic appeared before the Gaming Board to discuss the submission of the proposed grant for a new fire truck.

Solicitor's Report – Mark Stewart – No Report

EMA Report – Les Gilbert -- No Report

New Business –

Mr. Hershey reminded all in attendance to vote on November 8.

Old Business --

2023 Proposed Township Budget:

Mr. Hershey requested that the minutes reflect that the proposed 2023 Township Budget was posted on October 18, 2022, and the Board will vote on the budget at the December 5, 2022 meeting.

Londonderry Fire Department Update:

Mr. Shellenhamer informed the Board that due to the current environment, there might possibly be a delay to obtain a new Fire Truck

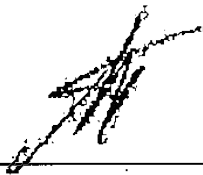
The recent Open House was successful.

Executive Session -- None

"THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE"

Adjournment

Mr. Hershey motioned to adjourn the meeting. Seconded by Ms. Dale. All in favor. Meeting adjourned at 7:49 p.m.



Secretary/fr